

MANOR PARK JLT

JLT involvement and promotion of ice lollies sale and clothing collection for Clothing Coventry charity.

Friday 23rd May

3:00 pm – 3:30 pm

Meeting called by Mr Reynolds

Attendees: Francesca, Isla, Asia-Mei, Eldad, Anuj, Dhian, Nyla, Fakhir, Milo, Jaimee, Paty, Oscar

Absent: None

1. Mr Reynolds welcomed the JLT and introduced the purpose for the meeting which was to plan and promote the sale of ice lollies to raise funds for a chosen local charity and to plan and promote the collection of unwanted clothes for the Clothing Coventry charity.
2. The date of the sale has been decided as Friday 27th May – last day of this half term to coincide with the school's Jubilee celebrations.
3. Lollies will be purchased in bulk from Iceland (Mrs Coyle to arrange) and 3 selling stations will be set up to sell them at the end of the school day – 1 x at the reception gates, 1 x at the KS2 gate on the field and 1 x at the Nursery gate.
4. JLT will man the selling stations from 3.30 until approximately 3.50.
5. Mr Reynolds to speak to Mrs Coyle about a float for each station.
6. Lollies will be sold for 50p each.
7. Mr. Reynolds to draft a message and send to all staff to put onto their class SeeSaw pages.
8. The second item was then discussed - the support and promotion of a clothing collection for the Clothing Coventry charity.
9. JLT reps and deps to design posters promoting the collection and to bring to the next scheduled meeting on Friday 10th June at 12:15.
10. Y6 and Y5 JLT members to make short presentation in assembly on Monday June 13th.
11. Posters will then be put up around school that week to promote the collection along with a note in the newsletter that will go out on Friday 17th June.
12. Collection to take place the following Friday 24th June. Mr Reynolds to contact charity to confirm this date and to arrange collection of items.
13. Mr Reynolds to also inform Miss Earle about the collection as initial contact from the charity was made to her.

Next meeting – Friday 10th June @ 12.15 pm