



7th October 2021

**Virtual Parents' Evening October 2021 – Video Call Appointment Booking**

Dear Parent/Carer

Parents' Evenings are an important event in the school year and provide you with an opportunity to discuss your child's current progress and achievements. Although the current pandemic will prevent us from holding these evenings in person, we would once again like to offer you the opportunity to discuss your child's progress with their teacher via an online video call.

You will be able to book this via our online appointment booking system in the normal way. This allows you to choose your own appointment time with teachers and you will receive an email confirming your video appointment. Appointments can be made from today.

The system runs using a web browser so you can access the system via any device that has internet connectivity, with a speaker and microphone. This includes smartphones, tablets, laptops or PC.

Please visit <https://manorparkprimary.parentseveningsystem.co.uk> to book your appointments. A short guide on how to add appointments and how to connect for your appointment via video is included with this letter.

Yours sincerely

School Office

Manor Park Primary School