Key facts about the application process

- The application process starts from 1 September 2020
- You must make your application before the closing date of 31 October 2020
- Coventry residents are encouraged to apply online at: **www.coventry.gov.uk/schooladmissions**
- Otherwise visit your local primary school for an application form
- Parents must apply for a school place through their Local Authority (the city where you live)
- Non-Coventry schools can be listed on your application
- Even if you already have an older child at the school you must still apply for your younger child.
- You **should** list 3 schools in order of preference
- If you live within a school catchment area you have more chance of your child being offered a place at that school. However living within the catchment area does not guarantee a place at that school as there may be more applicants than available places to allocate.

Please be aware that there is a high birth year for September 2021 which will mean more demand for places. Please ensure you submit your application by the closing date 31 October 2020 as there will be limited spaces available for late applications.

Apply online at
www.coventry.gov.uk/schooladmissions

School Open Days

Please check school websites to find out more details about what each school offers and attend any online or face to face open days to help make your decision.
www.coventry.gov.uk/schooladmissions

If you write to us or if you submit information to support an online application, please remember to include your child's full name and date of birth.

You will need to remember your login details on offer day. Make a careful note of them here, noting exactly how you entered them e.g. if you used capital or lower case letters.

Your own online record
Username
Password

For information and advice go to www.coventry.gov.uk/schooladmissions

If you find this leaflet difficult to understand and would like help reading it; please ring the Admissions Team on 024 7697 5445
If you need help with translating it, please ring the Ethnic Minority Achievement Service on 024 7697 5491.

Starting Secondary School in September 2021

Apply online at
www.coventry.gov.uk/schooladmissions
by 31 October 2020

Coventry City Council
ONE COVENTRY
www.coventry.gov.uk/schooladmissions

This leaflet explains how to apply for a secondary school place for children born between 1 September 2009 and 31 August 2010

Important dates	
1 September 2020	Parents/carers can apply for a school place from this date
31 October 2020	Closing date for all applications
31 December 2020	If you move house before the 31 December 2020 you MUST contact the School Admissions Team to up-date your address
1 March 2021	If you applied online you will receive an email by 5pm with the school you have been offered
3 March 2021	Parents who submitted a paper application will receive a letter or email confirming the school offered

To find all the information you need, go to our website **www.coventry.gov.uk/schooladmissions**

A copy of the secondary school admissions booklet is on our website. Please consider each school's specific admissions arrangements carefully when making your application. The booklet also has links to each secondary school website.

If you do not have the internet at home please check with your child's school or with libraries for support in completing your online application

We recommend parents to apply online as:

- it is quick, easy to use and secure
- you receive an email confirmation once you submit your application
- there is no risk of your application getting lost in the post
- you can check and change your application up to the closing date. **However, please make sure that you resubmit if you view or change it**
- it saves time, paper and postage
- you will receive an email on 1 March 2021 confirming the school allocated
- you can log into your account on 1 March 2021 to find out the result

Information regarding the catchment area for your address can be found at **www.coventry.gov.uk/catchmentareas**

Apply online at
www.coventry.gov.uk/schooladmissions

Applying for a Faith School

If you have applied for Blue Coat Church of England School or Seva School on faith grounds you should complete a supplementary form which is available online at: **www.coventry.gov.uk/schooladmissions** otherwise contact the school direct.

Eden School: if you are applying under exceptional medical/social grounds, you should provide supporting evidence directly to the school.

Please ensure that you return your completed supplementary form/supporting evidence to the school before 31 October 2020.

Applying for a Catholic School

If you have included a Catholic School as a preference; you **MUST** indicate on your application whether your child is a Baptised Catholic. If the answer to the question is "Yes" you should include your child's place and date of baptism. You **MUST** also forward a copy of your child's certificate to each of the Catholic Schools you have requested by the 31 October 2020. Failure to do so could result in your child not being considered under the appropriate admissions criteria.

Multiple Applications (twins/triplets)

If you need to apply for more than one child you should complete and submit separate applications for each child.